

L6 Activities

1.

A	B
Ask if B home.	Answer A, and ask who is calling.
Say Hi to B and tell him/her who you are.	Say Hi to A and ask what A wants.
Ask B is he/she is busy tomorrow/this weekend/etc. because you want to invite him/her to do ____ with you	Tell A that you have time tomorrow/this weekend/etc.

2. A is calling B (A's teacher) to make an appointment.

A	B
Ask if B has time this afternoon because you would like to _____.	Tell A that you're sorry that you have a meeting.
Ask if B will be free tomorrow.	Tell A that tomorrow morning you have ____ classes, and you will give ____-year students an exam.
Ask when B is available.	Tell A that you won't be free until ____ o'clock.

3. A is calling B for a visit to B's office. Pay attention to the common courtesies.

A	B
Ask if B has time tomorrow.	Tell A when you will be free tomorrow.
Ask if is OK for you to go to B's office at _____ (time) in a polite way.	Tell A that _____ (time) is fine and you will wait for A in your office.
Thank B.	Say "you're welcome."

4. A is calling B for a visit to B's office. Pay attention to the common courtesies.

A	B
Ask if B is home.	Say yes, and ask if the caller is A.
Tell B that you would like to ask him/her to do you a favor.	Ask A what it is.
Tell B that you have an exam tomorrow/next week and you would like to ask B to help you practice Chinese.	You agree to help, and say "no problem."
Thank B.	

5.

A	B
Ask if B is free this weekend.	Say yes and ask what A wants.
Ask B to do a favor for you.	Agree to help but you want something for return.
Agree.	

6.

A	B
Ask if B wants to _____ this evening.	Say yes, but tell A that you have to do something and you don't know when you will be back.
Ask B to give you a call when he/she is back.	Say yes.
Tell B that you will be waiting for his/her phone call.	